

CONFIDENTIAL

**IMPORTANT INFORMATION
TO THE CONTRACTOR/WORKER**

- You are required to attend a health assessment to assess your fitness to work 'around the track' for RailCorp
- Please ensure that you take to the appointment any spectacles, contact lenses, hearing aids or any other aids required for your work
- The authorised health service provider may ask your permission to speak to your general practitioner or treating specialist and if you agree, will then ask you to sign a document providing written consent to such contact
- If the authorised health service provider finds or suspects something is wrong with your health that you did not know about, they will ask permission to inform your doctor. The examining health professional will not treat any medical condition but will give you a letter to take to your own health professional
- If the authorised health service provider finds that you do not meet all relevant medical criteria, your manager and RailCorp may discuss the appropriate action to be taken

TO THE CONTRACTOR/WORKER - DISCLOSURE OF HEALTH INFORMATION

Please read carefully and sign below to indicate your understanding of how your health assessment information will be reported, stored and accessed.

The authorised health service provider retains all detailed medical papers relating to your health assessment including your test results and the completed record of clinical findings. The authorised health service provider sends only this completed MAUVE form and the drug and alcohol test results direct to your firm and RailCorp to indicate your fitness to work 'around the track'. The details of your health assessment will remain confidential and will only be reported to your firm and to RailCorp in terms of your fitness to work 'around the track', unless you give the health service provider a separate, specific written authorisation to disclose any relevant medical information that impacts on your ability to do your job.

The exception to the above is that RailCorp's Chief Health Officer (CHO) may access your full medical records and test results to aid in the management of your health in relation to your work, or for audit purposes, or to compile statistics. The CHO must maintain the confidentiality of these records and ensure they are not made available to, or discussed with any person within RailCorp.

Other than the above, no information will be disclosed to your firm or any other person or organisation without your written permission, except where:

- a notifiable disease is diagnosed which must by law, be reported to the State authorities; or
- a report is subject to subpoena or a statutory disclosure requirement; or
- the rail safety regulator (or another person) is required to conduct an inquiry into a railway accident or incident; or
- a person or organisation is appointed to conduct an audit of the health service provider's compliance with the National Standard for Health Assessment of Rail Safety Workers; or
- de-identified statistical information related to RailCorp's health assessment process is compiled and provided to RailCorp; or
- there is another lawful purpose.

You have the right to access your health records including those held by the authorised health professional and the records held by RailCorp.

CONTRACTOR/WORKERS DECLARATION

I,.....(print name)

certify that I have read and understood the above statement concerning the disclosure of my health Information. I consent to these conditions so the health assessment can proceed, and my fitness to work 'around the track' for RailCorp can be assessed

Signature: date /...../20

For the Contractor/Worker to complete regarding PORTABILITY OF ASSESSMENT RESULTS

I,.....(print name)

Give Do not give permission for this health assessment to be forwarded to another rail organisation as confirmation of fitness to work 'around the track'

Signature: date /...../20

TO THE CONTRACTOR'S FIRM

TO THE HEALTH PROFESSIONAL

Please complete all relevant details in Part A of the form including:

- personal details of the worker/applicant, and
- appointment details, once these are confirmed by the health service provider after you have booked the appointment.

Also complete contractor's name, date of birth and contact details at top of Part B

Note: To be certain that the individual is fit for rail safety work, the health assessment should be finalised before any relevant training course is booked. Note that the urine drug test results will take at least two days to be available and that the health assessment cannot be finalised without these results.

The authorised health service provider needs to be provided with the original of this form, at least 3 business days in advance of the scheduled appointment.

You are requested to conduct a health assessment to assess the worker's /applicant's fitness for 'Around the Track' Category 3 work in accordance with:

- details provided in Part A of this form,
- Volume 2 of the National Standard for Health Assessment of Rail Safety Workers, and
- RailCorp Authorised Health Professional Terms of Reference

Please perform the assessment, complete Part B of this form and return it to the nominated contact at the contracting firm according to the instructions in Part A.

NB: If the outcome is Temporarily or Permanently Unfit, or if the drug or alcohol test is positive, a copy of Part B should be faxed to RailCorp on 02 9752 8951 or emailed to petersham_competencycards@railcorp.nsw.gov.au

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PART A – ORDER – RAILCORP RAIL INDUSTRY SAFETY INDUCTION EXAMINATION REQUIRED FOR CONTRACTOR

TO: Name of Examiner/Location	
RE: Proposed Examination on (Date/Time)	
Type of Health Assessment Required	CAT 3 Pre-placement <input checked="" type="checkbox"/>

SEND INVOICE & HEALTH ASSESSMENT REPORT TO

Nominated Manager's name		Phone	
		Mobile	
Name of firm:		Fax	
Postal Address			
Postcode:		Email:	

CONTRACTOR DETAILS

Family Name:	First Names:
Postal Address:	
Postcode:	Date of Birth:

PROPOSED WORK IN RAILCORP

Describe the work the contractor will be doing for RailCorp

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Describe any additional OH&S requirements:

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TASK RISK ASSESSMENT FOR CONTRACTOR

Competency / qualification	Colour vision requirements	Risk category
RISI (Rail Industry Safety Induction - previously known as Track Safety Awareness)	NIL	3

TESTS/SERVICES ORDERED

ATTP IN UNCONTROLLED ENVIRONMENT ▶	Tests for CAT-3 <input checked="" type="checkbox"/>	
All pre-placement health assessments & change of category health assessments ▶	AS/NZS 4308 drug test <input checked="" type="checkbox"/> from accredited laboratory	Alcohol breath test <input checked="" type="checkbox"/>

